

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT
BOARD MEETING MINUTES
JUNE 17, 2021**

The LaGrange County Regional Utility District Board met in Regular Session on **Thursday, June 17, 2021** at 4:00 P.M., at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD MEMBERS:

ROLL CALL Kenneth Hunn, Vice President
 Kathy Miller, Secretary/Treasurer
 Gerry Turner, President
 David Gunter, Board Member
 Phil Malone, Board Member

EX-OFFICIO MEMBERS:

ROLL CALL
ABSENT Terry Martin, County Commissioner

GENERAL MANAGER: Adam Sams
DISTRICT ADMINISTRATOR: Jeanette Combs

ADVISORS: Steve Henschen, Jones Petrie Rafinski
 Jeff Rowe, Baker Tilly
 Chris Nusbaum, Carson LLP
 Andrew Boxberger – via Zoom

The meeting was called to order by Gerry Turner at 4:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Ken Hunn to approve the agenda as amended.
Change 9G2 from Use Ordinance Change to Water Rate Ordinance
Motion was seconded by Phil Malone. Motion carried unanimously.

Motion was made by Ken Hunn to approve the May 27, 2021 minutes. Motion was seconded by Phil Malone. Motion carried unanimously.

Jeanette Combs presented the May Bank Reconciliations, a Fund Report, a Revenue w/Estimates Report, and an Appropriation Report.

Motion was made by Ken Hunn to approve the May 2021 Financial reports. Motion was seconded by Phil Malone. Motion carried unanimously.

Kathy Miller presented the claims docket 5/28/2021 thru 6/17/2021 to the Board for approval.
○ REGISTER OF CLAIMS dated June 17, 2021, in the amount of \$533,299.46.

Motion was made by Kathy Miller to approve the Register of Claims dated 5/28/2021 thru 6/17/2021. Motion was seconded by Ken Hunn. Motion carried unanimously.

Adam Sams presented the General Managers report.

Motion was made by Ken Hunn to approve the General Manager's Report as presented. Motion was seconded by Kathy Miller. Motion carried unanimously.

The meeting was opened for public comments on non-public hearing issues and items not on the agenda.

Nicolas Haman and Paul Foerster of Great Commission University were present. Nicolas updated the district on the status of making the new wastewater connections on the campus in Howe. Nicolas stated that due to Covid and the increase price in construction they are now dealing with their contractor on a connection-by-connection basis. They do not have a date as to which they will have their first phase of their planned connections completed. Nicolas did ask the boards permission to change out one building for another regarding which phase a building would be connected in. None of the Board members voiced any objection to the change. The district will continue applying the \$100/day non-connection penalty.

Jeanette Combs provided the Board with a list of Region C customers who have still not connected to the system. Jeanette updated the board on the status of the Lois Wiederman property the sold at Sheriff Sale to Mr. Miller. Jeanette stated that Mr. Miller had not yet transferred the deed. Jeanette also stated that she had filed a letter with the county clerk asking for the outstanding lien to be paid with proceeds from the Sheriff Sale. We have not heard back from them yet.

Steve Henschen gave an update on the Region B phase 1 project.

Motion was made by Ken Hunn to approve Contract A Change Order 5 for Region B Phase 1 project for Niblock in the deduct amount of \$44,588.20. Motion was seconded by Phil Malone. Motion carried unanimously.

Motion was made by Kathy Miller to approve Contract A Certificate of Substantial Completion for Region B Phase 1 project for Niblock. Motion was seconded by Ken Hunn. Motion carried unanimously.

Motion was made by Ken Hunn to approve Contract B Change Order for Region B Phase 1 project for HRP in the deduct amount of \$3504.50. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Kathy Miller to approve Contract B Certificate of Substantial Completion for Region B Phase 1 project for HRP. Motion was seconded by Phil Malone. Motion carried unanimously.

Steve Henschen gave a construction update on the Region B Phase 2 Project.

Steve Henschen gave a brief restoration update on the Region C Phase 1.

Steve Henschen gave an update on the Region C Phase 2 project.

Motion was made by Kathy Miller to approve the Ice Miller service contract for Region C Phase 2. Motion was seconded by Phil Malone. Motion carried unanimously.

The Region C Phase 2 Bond Ordinance and anticipated BAN were discussed.

Motion was made by Ken Hunn to adopt Bond Ordinance 2021-06-17(A). Motion was seconded by Phil Malone. Motion carried unanimously.

Jeanette Combs presented the Board with an Invoice for an Audit Deficit from White Pigeon Sanitary in the amount of \$13,173.00. Jeanette is going to forward Andy Boxberger and Chris Nusbaum the information related to the invoice. Jeff Rowe is going to investigate the financial impacts that this invoice could have on the customer rates. The discussion will be on the July agenda.

Chris Nusbaum presented rate Ordinance 2021-06-17(B) for Fawn River Crossing Sewer.

Motion was made by Phil Malone to adopt the rate Ordinance 2021-06-17(B) for Fawn River Crossing Sewer. Motion was seconded by Kathy Miller. Motion carried unanimously.

Chris Nusbaum presented rate Ordinance 2021-06-17(C) for Fawn River Crossing Water. The only change is extending the due date.

Motion was made by Phil Malone to adopt the rate Ordinance 2021-06-17(C) for Fawn River Crossing Sewer. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Ken Hunn to approve submittal of the following project claims for disbursement **except** the IDEXX claim:

1. Region B Wastewater Project Phase 1 - SRF
 - a. Pay App Contract A – Niblock - \$134,654.81
 - b. Pay App Contract B – HRP - \$221,365.09
 - c. Jones Petrie Rafinski - \$24,206.25
2. Region B Wastewater Project Phase 2 – SRF
 - a. Pay App Contract A - Selge - \$67,432.90
 - b. Jones Petrie Rafinski - \$14,292.50
3. Region C Wastewater Project Phase 1 – SRF
 - a. LCRUD Reimbursement – IDEXX - \$4471.15
4. Region C Wastewater Project Phase 2 – Lagrange County Grant
 - a. Carson LLP - \$120
 - b. Jones Petrie Rafinski - \$1,722.50

Motion was seconded Phil Malone. Motion carried unanimously.

Jeanette Combs and Adam Sams presented their recommendations to the board regarding the district's health insurance and ancillary insurance.

Motion was made by David Gunter to change the district's group health coverage to United Health and the ancillary insurance to Guardian, the District paying 100% of the employee's premiums, and the district paying 75% of dependent premiums. Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams presented Salary and Wage Ordinance 2021-06-17(D).

Motion was made by Phil Malone to adopt Salary and Wage Ordinance 2021-06-17(D). Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the May Adjustments and Other Charges.

Motion was made by Kathy Miller to approve the May 2021 Adjustments in the amount of -\$38,055.78 and Other Charges in the amount of \$29,955.00. Motion was seconded by Ken Hunn. Motion carried unanimously.

The meeting was opened to Board Member comments.

Andy Boxberger informed the Board Members that as of July1 they would now be able to have a remote participation policy where board members could participate via zoom. The Board Members commented they were not interested at this time.

Motion was made by Ken Hunn to adjourn at 5:35 pm. Motion was seconded by Kathy Miller. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary