

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT
BOARD MEETING MINUTES
AUGUST 19, 2021**

The LaGrange County Regional Utility District Board met in Regular Session on **Thursday, August 19, 2021**, at 4:00 P.M., at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD MEMBERS:

ROLL CALL Kenneth Hunn, Vice President
 Kathy Miller, Secretary/Treasurer
 Gerry Turner, President
 David Gunter, Board Member
 Phil Malone, Board Member

EX-OFFICIO MEMBERS:

ROLL CALL
ABSENT Terry Martin, County Commissioner

GENERAL MANAGER: Adam Sams
DISTRICT ADMINISTRATOR: Jeanette Combs

ADVISORS: Jeff Rowe, Baker Tilly
 Andrew Boxberger

The meeting was called to order by Gerry Turner at 4:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Ken Hunn to approve the agenda as amended as follows:

- Remove Item 9C2 – Final Change Order Niblock
- Remove Item 9G3a – Pay App Niblock
- Remove Item 9G3b – Pay App Niblock

Motion was seconded by Phil Malone. Motion carried unanimously.

Motion was made by Kathy Miller to approve the July 15, 2021, minutes. Motion was seconded by Ken Hunn. Motion carried unanimously.

Jeanette Combs presented the July Bank Reconciliations, Fund Report, Revenue w/Estimates Report, and an Appropriation Report. Jeanette explained to the Board that the Sewer Fund did not balance and is off by \$779.52. Jeanette said she would continue to investigate and try to reconcile and may ask Penny Price of Baker Tilly for assistance.

Motion was made by Ken Hunn to approve the August 2021 Financial reports. Motion was seconded by Phil Malone. Motion carried unanimously.

Kathy Miller presented the claims docket 7/16/2021 thru 8/19/2021 to the Board for approval.

- REGISTER OF CLAIMS dated August 19, 2021, in the amount of \$520,102.76.

Motion was made by Ken Hunn to approve the Register of Claims dated 7/16/2021 thru 8/19/2021. Motion was seconded by Phil Malone. Motion carried unanimously.

Adam Sams presented the General Mangers report.

Motion was made by Ken Hunn to approve the General Manager's Report as presented. Motion was seconded by Kathy Miller. Motion carried unanimously.

The meeting was opened for public comments on non-public hearing issues and items not on the agenda. There were none.

Mr. and Mrs. Bornamann were present to request that the District waive their late charges/penalties. The Bornamann's had moved and did not update their mailing address with the District resulting in undeliverable mailings and notices.

Motion was made by Ken Hunn to deny the request of Mr. and Mrs. Bornamann to waive their late charges/penalties. Motion was seconded by Phil Malone. Motion carried unanimously.

Adam Sams gave an update on the Region B Phase 2 Project.

Adam Sams gave an update on the Region C Phase 1 Project.

Jeff Rowe gave a funding update for the Region C Phase 2 project including a rate study. Adam Sams gave an update on the design.

Adams Sams updated the Board of the communications that he, Andy Boxberger and Jeanette Combs had with White Pigeon Sanitary. Adam said that we had confirmed that the deficit invoice seems to legitimate costs and that the District should pay the invoice.

Motion was made by Kathy Miller to pay the White Pigeon Sanitary invoice in the amount of \$13,173.00. Motion was seconded by Ken Hunn. Motion carried unanimously.

Adam Sams also shared things the District would be implementing to avoid this deficit in the future. Adam let the Board know that the District can also expect a \$2.50 per REU admin fee beginning January 2022.

A motion was made by Kathy Miller to instruct Baker Tilly to move forward with a rate study for Region D. Motion was seconded by Ken Hunn. Motion carried unanimously.

Jeff Rowe stated he would have a services agreement at the next meeting.

Adam Sams gave a funding update on the FRC Water SWIF application.

Andy Boxberger presented the Board with a Mutual Termination Agreement that would end the District's agreement with Sturgis for treatment of the Fawn River Crossing wastewater.

Motion was made by Ken Hunn to approve the Mutual Termination Agreement. Motion was seconded by Phil Malone. Motion carried unanimously.

Motion was made by Kathy Miller to approve submittal of the following project claims for disbursement:

1. Region B Wastewater Project Phase 1 – SRF
 - a. Pay App Contract B – HRP - \$81,594.40
 - b. Jones Petrie Rafinski - \$18175
2. Region B Wastewater Project Phase 2 – SRF
 - a. Pay App Contract A - Selge - \$50,925.70

- b. Jones Petrie Rafinski - \$33,992.90
- 3. Region C Wastewater Project Phase 1 – SRF
 - a. Pay App Niblock - \$TBD
 - b. Pay App Niblock - \$TBD
 - c. Baker Tilly – For Phase 2 - \$3,648 (partial)
- 4. Region C Wastewater Project Phase 2 – Lagrange County Grant
 - a. Jones Petrie Rafinski - \$2,281.65
 - b. Baker tilly - \$2,977.65 (partial)

Motion was seconded Ken Hunn. Motion carried unanimously.

Adam Sams stated that Jay Kessler was requesting a reimbursement for costs incurred for a plumber when a fuse was blown to his grinder and the red light did not come on.

Motion was made by Ken Hunn to deny Jay Kessler's request for a refund. Motion was seconded by Phil Malone. Motion carried unanimously.

Andy Boxberger told the Board that there was no update on the Wiederman outstanding liens.

Jeanette Combs presented a request from Jeff and April Purdy to waive their penalties. The District staff had entered the wrong street and phone number for Mr. & Mrs. Purdy from the beginning and all mailings and notices had been returned. The Purdy's had other wise paid their account up to date.

Motion was made by Ken Hunn to approve the request from Jeff and April Purdy to waive their late fees. Motion was seconded by Phil Malone. Motion carried unanimously.

Adam Sams presented the Phase 2 quote for the IT upgrades from Aptica for \$6000.00. This is in the budget.

Motion was made by Kathy Miller to approve the Phase 2 IT upgrades with Aptica for \$6000.00. Motion was seconded by Ken Hunn. Motion carried unanimously.

Jeanette Combs presented the July Adjustments and Other Charges.

Motion was made by Kathy Miller to approve the July 2021 Adjustments in the amount of \$-23.31 and Other Charges in the amount of \$31,077.00. Motion was seconded by Phil Malone. Motion carried unanimously.

The meeting was opened to Board Member comments.

Motion was made by Ken Hunn to adjourn at 5:27 pm. Motion was seconded by Phil Malone. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary