

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT  
BOARD MEETING MINUTES  
NOVEMBER 18, 2021**

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Thursday, November 18, 2021**, at 4:00 P.M., at 116 E Wayne Street, LaGrange, IN 46761.

**MEETING ATTENDANCE:**

**BOARD OF TRUSTEES:**

**ROLL CALL**                    Kenneth Hunn, Vice President  
                                      Kathy Miller, Secretary/Treasurer  
                                      Gerry Turner, President  
                                      David Gunter, Board Member  
                                      Phil Malone, Board Member

**EX-OFFICIO MEMBERS:**

Terry Martin, County Commissioner

**DISTRICT STAFF:**

Adam Sams, General Manager  
Jeanette Combs, District Administrator

**ADVISORS:**

Andrew Boxberger, Carson LLP

The meeting was called to order by Gerry Turner at 4:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Ken Hunn to approve the agenda as amended as follows:

- Remove Item 9C2 – Region C Phase 2 Funding Update
- Add Item 9M – Resolution 2021-11-18
- Add Item 9N – 2022 Holiday Schedule
- Add Item 9O – 2022 Payroll Schedule

Motion was seconded by Phil Malone. Motion carried unanimously.

Motion was made by Ken Hunn to approve the October 15, 2021, minutes. Motion was seconded by Phil Malone. Motion carried unanimously.

Jeanette Combs presented the October 2021 Bank Reconciliations, Fund Report, Revenue w/Estimates Report, and an Appropriation Report. Jeanette reminded the Board that the Sewer Fund did not balance and is still consistent with the July bank reconciliation that is off by \$779.52. Jeanette said she would continue to investigate and try to reconcile at least until the end of the year before the board consider reconciling this from the books.

Motion was made by Ken Hunn to approve the October 2021 Financial reports. Motion was seconded by Phil Malone. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 11/18/2021 to the Board for approval.

- REGISTER OF CLAIMS dated November 18, 2021, in the amount of \$362,749.10

Motion was made by Kathy Miller to approve the Register of Claims dated 11/18/2021. Motion was seconded by Ken Hunn. Motion carried unanimously.

Adam Sams presented the General Mangers report.

Motion was made by Ken Hunn to approve the General Manager's Report as presented. Motion was seconded by Phil Malone. Motion carried unanimously.

The meeting was opened for public comments on non-public hearing issues and items not on the agenda. There were none.

Andy Boxberger updated the board on the three forced connection suits.

Adam Sams gave a construction update on the Region B treatment area WW Project Phase 2.

Adam Sams presented a change order for Selge under Contract A in the amount of \$2125 for spare plugs for Aspirator.

Adam Sams presented a change order for Selge under Contract B in the amount of \$5850 for the rental and install of a temporary generator.

Motion was made by Kathy Miller to approve Change Order for Selge Contract A for Region B Treatment Area WW Project Phase 2 in the amount of \$2125. Motion was seconded by Phil Malone.

Motion was made by Kathy Miller to approve Change Order for Selge Contract B for Region B Treatment Area WW Project Phase 2 in the amount of \$5850. Motion was seconded by Phil Malone. Motion carried unanimously.

Adam Sams gave a design update for the Region C Treatment Area WW Project Phase 2.

Andy Boxberger gave an update on the Fawn River Crossing Sewer Mutual Termination Agreement. We are waiting for the county RDC to sign the agreement.

Andy Boxberger gave an update on the FRC Water Tower ownership. He has been in contact with Kurt Bachman and is continuing to work to get the situation resolved.

Discussion was held again regarding the water tower coating and painting. The topic will be on the agenda again in December.

Motion was made by Kathy Miller to approve submittal of the following project claims for disbursement:

1. Region B Wastewater Project Phase 2 – SRF
  - a. Pay App Contract A – Selge \$373,508.37
  - b. Pay App Contract B – Selge \$600,775.82
  - c. Jones Petrie Rafinski - \$24,272.50
2. Region C Wastewater Project Phase 1 – SRF
  - a. Jones Petrie Rafinski – For Phase 2 - \$3,662.50

Motion was seconded Ken Hunn. Motion carried unanimously.

Adam Sams discussed Camp Lakewood, who wants to build new cabins. The County will not issue a new septic permit and told Camp Lakewood that they would need to connect to the district's wastewater system. After discussion, it was suggested that a representative from the camp attend a meeting for discussion.

Adam Sams presented the proposed 2022 Budget. Adam asked that the board review the budget, ask questions, suggest changes. He explained that the final draft would be presented at the December meeting.

Andy Boxberger presented a lease agreement between the district and South Milford Grain to place a Scadata antenna. Andy stated that he had reviewed the agreement. The agreement states that the district pay South Milford Grain \$1200 per year. In the interest of full disclosure Adam Sams stated that he wanted to make sure that the board is aware that the owner(s) of South Milford Grain are his relatives.

Motion was made by Kathy Miller to approve the lease agreement between the district and South Milford Grain. The motion was seconded by Phil Malone. Motion carried unanimously.

Adam Sams asked for approval of a large annual grinder pump order in the amount of \$285,615.

Motion was made by Ken Hunn to approve the large grinder pump order costing \$285,615. Motion was seconded by Phil Malone. Motion carried unanimously.

Jeanette Combs presented the October 2021 Adjustments of \$283.32 and Other Charges of \$15,920.

Motion was made by Kathy Miller to approve the October 2021 Adjustments and Other Charges as presented. Motion was seconded by Ken Hunn. Motion carried unanimously.

Andy Boxberger presented Resolution 2021-11-18 that would allow the district to seek reimbursement for claims from the SRF Region C Phase 1 funding.

Motion was made by Kathy Miller to adopt Resolution 2021-11-18. Motion was seconded by Phil Malone. Motion carried unanimously.

No action was taken on the 2022 Holiday Schedule. Jeanette Combs stated that she would like to review it again and confirm the days/dates are correct.

Jeanette Combs presented 2022 Payroll Schedule.

Motion was made by Kathy Miller to approve the 2022 Payroll Schedule. Motion was seconded by Phil Malone. Motion carried unanimously.

The meeting was opened to Board of Trustees member comments.

Phil Malone brought up discussion about 2 new possible businesses in the Howe area that would want to connect to public water.

Motion was made by Ken Hunn to adjourn at 5:13 pm. Motion was seconded by Phil Malone. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs  
Recording Secretary