

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT  
BOARD MEETING MINUTES  
DECEMBER 16, 2021**

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Thursday, December 16, 2021**, at 4:00 P.M., at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL                    Kenneth Hunn, Vice President  
                                  Kathy Miller, Secretary/Treasurer  
                                  Gerry Turner, President  
                                  David Gunter, Board Member  
                                  Phil Malone, Board Member

EX-OFFICIO MEMBERS:

Terry Martin, County Commissioner

DISTRICT STAFF:

Adam Sams, General Manager  
Jeanette Combs, District Administrator

ADVISORS:

Andrew Boxberger, Carson LLP  
Jeff Rowe, Baker Tilly  
Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Gerry Turner at 4:06 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Ken Hunn to approve the agenda as amended as follows:

- Move item 9F2 up to 9A

Motion was seconded by Phil Malone. Motion carried unanimously.

Motion was made by Ken Hunn to approve the November 18, 2021 minutes. Motion was seconded by Phil Malone. Motion carried unanimously.

Jeanette Combs presented the November 2021 Bank Reconciliations, Fund Report, Revenue w/Estimates Report, and an Appropriation Report. Jeanette informed the board that the previous imbalance of \$779.52 had been a software issue. Jeanette stated that Keystone has since resolved/corrected the problem.

Motion was made by Ken Hunn to approve the November 2021 Financial reports. Motion was seconded by Phil Malone. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 12/16/2021 to the Board for approval.

- REGISTER OF CLAIMS dated December 16, 2021, in the amount of \$1,146,757.59

Motion was made by Ken Hunn to approve the Register of Claims dated 12/16/2021. Motion was seconded by Phil Malone. Motion carried unanimously.

Adam Sams presented the General Managers report.

Motion was made by Ken Hunn to approve the General Manager's Report as presented. Motion was seconded by Phil Malone. Motion carried unanimously.

The meeting was opened for public comments on non-public hearing issues and items not on the agenda.

Terry Martin informed the board that the ARCA Plan is on the agenda for Monday's Commissioner's meeting to be voted on for approval/disapproval.

In December business, Tanner Ginder was present via zoom to discuss Camp Lakewood and its possible future connection(s).

After a considerable amount of discussion regarding what it would take to make these connections, Kathy Miller made a motion to authorize Adam Sams to write a letter stating that the district currently does not have a wastewater line available for Camp Lakewood to make a connection to. Motion was seconded by Phil Malone. Motion carried unanimously.

Steve Henschen gave a design update for the Region C Treatment Area WW Project Phase 2.

Jeff Rowe gave a funding update for the Region C Treatment Area WW Project Phase 2. Jeff presented several scenarios. After the presentation, the board agreed to keep moving forward with the project, removing the Pigeon Lake area. The Pigeon Lake area would be pursued in the next years project funding.

Adam Sams and Jeanette Combs presented the 2022 budget, explaining any changes that had been made to the budget draft that the board had received at the November meeting.

Motion was made by Ken Hunn to approve the 2022 Budget. Motion was seconded by Phil Malone. Motion carried unanimously.

Paul Foerster and Nicolas Hammon were present representing the World Olivette/Great Commission Campus. Nicolas submitted a new draft of their connection plan that now outlines the exact buildings that would be connected during phase 2 and phase 3 of the plan.

Motion was made by Phil Malone to approve the updated plan from World Olivette/Great Commission Campus. Motion was seconded by Kathy Miller. Motion carried unanimously.

Andy Boxberger updated the board on the three forced connection suits.

Andy Boxberger presented a settlement agreement between the district and Julio Cesar Garcia Hernandez and Francisco Martin Garcia Hernandez, and Odilon Garcia Carmona.

Motion was made by Phil Malone to approve the settlement agreement. Motion was seconded by Kathy Miller. Motion carried unanimously.

Steve Henschen gave a construction update on the Region B treatment area WW Project Phase 2.

Steve Henschen presented change order 8 for Selge under Contract A in the amount of \$2150.

Motion was made by Ken Hunn to approve Change Order 8 for Selge Contract A for Region B Treatment Area WW Project Phase 2 in the amount of \$2150. Motion was seconded by Phil Malone.

Steve Henschen presented change order 3 for Selge under Contract B in the amount of \$3985.

Motion was made by Ken Hunn to approve Change Order 3 for Selge Contract B for Region B Treatment Area WW Project Phase 2 in the amount of \$3985. Motion was seconded by Phil Malone. Motion carried unanimously.

Adam Sams discussed a wastewater issue existing near pretty lake. This issue is not currently an issue for the district to address. Adam stated that he just wanted to make the board members aware of the situation.

Andy Boxberger gave an update on the Fawn River Crossing Sewer Mutual Termination Agreement.

Andy Boxberger gave an update on the FRC Water Tower ownership. He has been in contact with Kurt Bachman and is continuing to work to get the situation resolved.

Discussion was held again regarding the water tower coating and painting. Steve Henschen provided several graphics using different fonts, colors, and wording.

Motion was made by David Gunter to paint the outside of the water tower as the graphic on page one showed; White tower, HOWE in Black, removing the wording "Lagrange County, IN". Motion was seconded by Phil Malone. Motion carried unanimously.

Motion was made by Ken Hunn to approve submittal of the following project claims for disbursement:

1. Region B Wastewater Project Phase 2 – SRF
  - a. Pay App Contract A – Selge \$244,383.22
  - b. Pay App Contract B – Selge \$326,729.76
  - c. Jones Petrie Rafinski - \$39,810.00
2. Region C Wastewater Project Phase 1 – SRF for Phase 2
  - a. Baker Tilly - \$2,647.50
  - b. Jones Petrie Rafinski - \$5261.00 (partial)
3. Region C Wastewater Project Phase 2 – BAN
  - a. Ice Miller - \$30,600
  - b. Jones Petrie Rafinski - \$60,521.50

Motion was seconded Phil Malone. Motion carried unanimously.

Adam Sams presented the 2022 Salary Ordinance 2021-12-16.

Motion was made by Ken Hunn to adopt Ordinance 2021-12-16. Motion was seconded by Phil Malone. Motion carried unanimously.

Adam Sams reminded the board that they would need to assign his wages for 2022 as he did not feel it would be appropriate for him to do so himself.

Motion was made by Ken Hunn to change Adam Sams 2022 salary to \$87,500.00. Motion was seconded by Phil Malone. Motion carried unanimously.

Jeanette Combs presented a service agreement with Efthimiou CPA Group for 2022. There had been some back and forth with the CPA Group and Andy Boxberger to come to an agreement.

Motion was made by Ken Hunn to approve the Efthimiou CPA Group service agreement for 2022 subject to legal counsel approval. Motion was seconded by Phil Malone. Motion carried unanimously.

Jeanette Combs presented the Boyce Systems (Keystone Software) 2022 license renewal agreement. Jeanette stated that Andy Boxberger has previously reviewed the agreement.

Motion was made by Phil Malone to approve the Boyce Systems (Keystone Software) 2022 license renewal agreement. Motion was seconded by Ken Hunn. Motion carried unanimously.

Jeanette Combs presented 2022 Board Meeting Schedule.

Motion was made by Ken Hunn to approve the 2022 Board Meeting Schedule. Motion was seconded by Phil Malone. Motion carried unanimously.

Jeanette Combs presented the 2022 Holiday Schedule.

Motion was made by Ken Hunn to approve the 2022 Holiday Schedule. The motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the November 2021 Adjustments of -\$3281.30 and Other Charges of \$15,070.

Motion was made by Ken Hunn to approve the November 2021 Adjustments and Other Charges as presented. Motion was seconded by Phil Malone. Motion carried unanimously.

The meeting was opened to Board of Trustees member comments.

Andy Boxberger informed the board that Jeanette had sent him an email regarding a state program that would offer financial assistance to utility customers. Andy stated that he is still looking into the program and would report his findings.

Motion was made by Kathy Miller to adjourn at 6:23 pm. Motion was seconded by Phil Malone. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs  
Recording Secretary