

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT  
BOARD MEETING MINUTES  
JANAURY 20, 2022**

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Thursday, January 20, 2022**, at 4:00 P.M., at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL                    Kenneth Hunn, Vice President  
                                  Kathy Miller, Secretary/Treasurer  
                                  Gerry Turner, President  
                                  David Gunter, Board Member  
                                  Phil Malone, Board Member

EX-OFFICIO MEMBERS:

ABSENT                      Terry Martin, County Commissioner

DISTRICT STAFF:         Adam Sams, General Manager  
                                  Jeanette Combs, District Administrator

ADVISORS:                Andrew Boxberger, Carson LLP  
                                  Jeff Rowe, Baker Tilly  
                                  Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Gerry Turner at 4:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Phil Malone to keep the Board of Trustee Officers the same; Gerry Turner as President, Ken Hunn as Vice President, and Kathy Miller as Secretary/Treasurer. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Kathy Miller to approve the agenda as amended as follows:

- Insert State Board of Accounts Audit invoice as item H.
- Insert Handbook Review Committee as item I.

Motion was seconded by Phil Malone. Motion carried unanimously.

Motion was made by Ken Hunn to approve the December 16, 2021 minutes. Motion was seconded by Phil Malone. Motion carried unanimously.

Jeanette Combs presented the December 2021 Bank Reconciliations, Fund Report, Revenue w/Estimates Report, and an Appropriation Report.

Motion was made by Ken Hunn to approve the December 2021 Financial reports. Motion was seconded by Phil Malone. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 1/20/2022 to the Board for approval.

- REGISTER OF CLAIMS dated January 20, 2021, in the amount of \$8,455,540.66

Motion was made by Ken Hunn to approve the Register of Claims dated 12/16/2021. Motion was seconded by Phil Malone. Motion carried unanimously.

Adam Sams presented the General Mangers report.

Motion was made by Ken Hunn to approve the General Manager's Report as presented. Motion was seconded by Phil Malone. Motion carried unanimously.

The meeting was opened for public comments on non-public hearing issues and items not on the agenda.

Steve Henschen presented a construction update for the Region B Treatment Area WW Project Phase 2.

Steve Henschen presented Change Order 9 for Contract A for the Region B Treatment Area WW Project Phase 2.

Motion was made by Ken Hunn to approve Change Order 9 for Contract A for the Region B Treatment Area WW Project Phase 2. Motion was seconded by Phil Malone. Motion carried unanimously.

Steve Henschen presented Change Order 4 for Contract B for the Region B Treatment Area WW Project Phase 2.

Motion was made by Ken Hunn to approve Change Order 4 for Contract B for the Region B Treatment Area WW Project Phase 2. Motion was seconded by Phil Malone. Motion carried unanimously.

Andy Boxberger gave an update on the Forced Connection Legal Action for Region C.

Steve Henschen gave a design update for the Region C Treatment Area WW Project Phase 2.

Adam Sams gave a funding update for the Region C Treatment Area WW Project Phase 2. Adam, Jeff, and Steve will be going to Indianapolis on Monday to meet with SRF.

Adam Sams gave an update on the Fawn River Crossing Sewer. Adam has a meeting with the RDC next Friday.

Andy Boxberger gave an update on the FRC Water Tower ownership. He has been in contact with Kurt Bachman and is still continuing to work to get the situation resolved.

Motion was made by Ken Hunn to approve submittal of the following project claims for disbursement:

1. Region B Wastewater Project Phase 2 – SRF
  - a. Pay App Contract A – Selge \$98,217
  - b. Pay App Contract B – Selge \$82,650
  - c. Jones Petrie Rafinski - \$22,311
2. Region C Wastewater Project Phase 1 - SRF
  - a. LCRUD Reimbursement – Grainger - \$687.15
3. Region C Wastewater Project Phase 2 – BAN
  - a. Jones Petrie Rafinski - \$5,621.70

Motion was seconded Kathy Miller. Motion carried unanimously.

Jeanette Combs presented a refund request from Howard West. Howard sold his property and has \$502.35 credit.

Motion was made by Ken Hunn to approve a credit of \$502.35 to Howard West. Motion was seconded by Phil Malone. Motion carried unanimously.

Jeanette Combs presented the December 2021 Adjustments of -\$8,835.89 and Other Charges of \$24,670.

Motion was made by Kathy Miller to approve the December 2021 Adjustments and Other Charges as presented. Motion was seconded by Ken Hunn. Motion carried unanimously.

Jeanette Combs presented an invoice from the State Board of Accounts for the audit. The amount of the invoice is \$21,820.

Motion was made by Ken Hunn to approve the SBOA invoice in the amount of \$21,820. Motion was seconded by Phil Malone. Motion carried unanimously.

Adam Sams recommended that a committee be formed to review the current employee handbook/manual. Phil Malone volunteered to assist. Phil will work with Jeanette Combs and other employees to review the current handbook. A new handbook would be reviewed by legal counsel and need to be approved by the board of trustees in a public meeting.

The meeting was opened to Board of Trustees member comments.

Motion was made by Ken Hunn to adjourn at 5:16 pm. Motion was seconded by Phil Malone. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs  
Recording Secretary