

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT  
BOARD MEETING MINUTES  
FEBRUARY 17, 2022**

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Thursday, February 17, 2022**, at 4:00 P.M., at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL                    Kenneth Hunn, Vice President  
                                  Kathy Miller, Secretary/Treasurer  
                                  Gerry Turner, President  
                                  David Gunter, Board Member

EX-OFFICIO MEMBERS:

ABSENT                      Terry Martin, County Commissioner

DISTRICT STAFF:        Adam Sams, General Manager  
                                  Jeanette Combs, District Administrator

ADVISORS:                Andrew Boxberger, Carson LLP  
                                  Jeff Rowe, Baker Tilly  
                                  Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Gerry Turner at 4:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Ken Hunn to approve the agenda as amended as follows:

- Change the amount in 9E3a from \$13,144.50 to \$16,700.36

Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Kathy Miller to approve the January 20, 2022, minutes. Motion was seconded by Ken Hunn. Motion carried unanimously.

Jeanette Combs presented the January 2022 Bank Reconciliations, Fund Report, Revenue w/Estimates Report, and an Appropriation Report.

Motion was made by Ken Hunn to approve the January 20, 2022, Financial reports. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 2/17/2022 to the Board for approval.

- REGISTER OF CLAIMS dated 2/17/2022, in the amount of \$488,514.84

Motion was made by Kathy Miller to approve the Register of Claims dated 2/17/2022. Motion was seconded by Ken Hunn. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 2/17/2022, for the transactions moving amounts from old Fund numbers to the new Fund numbers, to the Board for approval. These entries present as expenses, but also show up as revenue in the new accounts.

- REGISTER OF CLAIMS dated 2/17/2022, in the amount of \$3,939,352.71

Motion was made by Kathy Miller to approve the Register of Claims dated 2/17/2022. Motion was seconded by Ken Hunn. Motion carried unanimously.

Adam Sams presented the General Mangers report.

Motion was made by Kathy Miller to approve the General Manager's Report as presented. Motion was seconded by Ken Hunn. Motion carried unanimously.

The meeting was opened for public comments on non-public hearing issues and items not on the agenda.

Steve Henschen presented a construction update for the Region B Treatment Area WW Project Phase 2.

Andy Boxberger gave an update on the Forced Connection Legal Action for Region C.

Motion was made by Kathy Miller to approve Carson LLP to file a Rule to Show Cause in the Garcia Hernandez forced connection suit. Motion was seconded by Ken Hunn. Motion carried unanimously.

Steve Henschen gave a design update for the Region C Treatment Area WW Project Phase 2.

Adam Sams gave a funding update for the Region C Treatment Area WW Project Phase 2.

Adam Sams gave an update on the Fawn River Crossing Sewer.

Steve Henschen gave an update on the FRC Water Tower Recoating. Steve suggested that the District advertise for bids in March.

Motion was made by Kenn Hunn to authorize the advertising of bids in March for the FRC Water Tower Recoating. Motion was seconded by Kathy Miller. Motion carried unanimously.

Andy Boxberger gave an update on the FRC Water Tower ownership. He has been in contact with Kurt Bachman and is continuing to work to get the situation resolved.

Motion was made by Kathy Miller to approve submittal of the following project claims for disbursement:

1. Region B Wastewater Project Phase 2 – SRF
  - a. Pay App Contract B – Selge \$21,090
  - b. Jones Petrie Rafinski - \$31901.25
2. Region C Wastewater Project Phase 1 – Use of Remaining Fuds
  - a. Topeka New Holland - \$59,750
  - b. LCRUD Reimbursement - \$8,510
3. Region C Wastewater Project Phase 2 – BAN
  - a. Baker Tilly - \$16,700.36
  - b. Jones Petrie Rafinski - \$59,817.40

Motion was seconded Ken Hunn. Motion carried unanimously.

Andrew Boxberger presented an IHCDCA Memorandum of Agreement for Customer Financial Relief. Andy explained that should the District participate in the program that customers who qualify could receive up to September 2023 for Water and Wastewater fees, including wastewater liens. Andy also drafted a letter that the District could send to customers.

Motion was made by Kathy Miller to approve the IHCDCA Memorandum of Agreement. Motion was seconded by Ken Hunn. Motion carried unanimously.

Adam Sams presented a request for an adjustment for water leak for RSM. The leak was on a part of the District property. Adam explained that he and Jeanette had looked at RSM's account history and past use to calculate a water adjustment \$460.62 and a sewer adjustment of \$1409.06.

Motion was made by Ken Hunn to approve the leak adjustment for RSM. Motion as seconded by Kathy Miller. Motion carried unanimously.

Adam Sams told the board that he had told RSM to hold off on paying the bill and forgot to tell him to begin paying again. The account has accumulated late fees. The customer RSM would like for the late fees to be removed.

Motion was made by Kathy Miller to waive the late fees for December 2021 and January 2022. Motion was seconded by Ken Hunn. Motion carried unanimously.

Jeanette Combs presented an amendment to the budget. Adam explained that this was not the District staff error, however it was missed being added to the budget draft when it was completed by Baker Tilly.

Motion was made by Kenn Hunn to approve the amended budget for 2022. Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams explained that several District staff members and the District's professional staff would be attending the spring Alliance of Indiana Rural Water Conference and would not be available to meet on March 17, 2022. Adam requested that the board consider moving that meeting to March 24, 2022.

Motion was made by Ken Hunn to approve moving the March 2022 meeting to the 24<sup>th</sup>. Motion was seconded by David Gunter. Motion carried unanimously.

Jeanette Combs presented the January 2021 Adjustments of -\$31,808.15 and Other Charges of \$13,704.00.

Motion was made by Kathy Miller to approve the January 2021 Adjustments and Other Charges as presented. Motion was seconded by Ken Hunn. Motion carried unanimously.

The meeting was opened to Board of Trustees member comments.

Motion was made by Kathy Miller to adjourn at 5:11 pm. Motion was seconded by Ken Hunn. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs  
Recording Secretary