

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT
BOARD MEETING MINUTES
MARCH 24, 2022**

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Thursday, March 24, 2022**, at 4:00 P.M., at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL Kenneth Hunn, Vice President
 Kathy Miller, Secretary/Treasurer
 Gerry Turner, President
 David Gunter, Board Member
 Dennis Davis, Board Member

EX-OFFICIO MEMBERS:

Terry Martin, County Commissioner

DISTRICT STAFF: Adam Sams, General Manager
 Jeanette Combs, District Administrator

ADVISORS: Andrew Boxberger, Carson LLP
 Jeff Rowe, Baker Tilly
 Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Gerry Turner at 4:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Ken Hunn to approve the agenda as amended as follows:

- Insert as Item 9E4 – Single Source Purchase Resolution

Motion was seconded by David Gunter. Motion carried unanimously.

Motion was made by Kathy Miller to approve the February 17, 2022, minutes. Motion was seconded by Ken Hunn. Motion carried unanimously.

Jeanette Combs presented the February 2022 Bank Reconciliations, Fund Report, Revenue w/Estimates Report, and an Appropriation Report. It was suggested that before the next meeting Jeanette and a couple board members review and talk about what statements/documents the board would like to see included on a monthly basis.

Motion was made by Ken Hunn to approve the February 2022, Financial reports. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 3/24/2022 to the Board for approval.

- REGISTER OF CLAIMS dated 3/24/2022, in the amount of \$657,668.83

Motion was made by Dennis Davis to approve the Register of Claims dated 3/24/2022. Motion was seconded by Ken Hunn. Motion carried unanimously.

Adam Sams presented the General Managers report.

Motion was made by Ken Hunn to approve the General Manager's Report as presented. Motion was seconded by Kathy Miller. Motion carried unanimously.

The meeting was opened for public comments on non-public hearing issues and items not on the agenda.

Nick Hammon spoke on behalf of the World Olivette/Great Commission Campus in Howe. He informed the board that the phase 2 of their connection project should be completed by August 31, 2022.

Adam Ek with Invoice Cloud gave a presentation on what Invoice Cloud is and the services they provide. Discussion was held and questions were raised regarding convenience fees. Andy Boxberger will check into the issue and report back next month.

Adam Sams presented the Commercial Liability and Work Comp Insurance Renewal Quotes. Adam recommended that District accept the current renewal quotes with IPEP at \$6190 and EMC at \$44,316.

Motion was made by Kathy Miller to approve and accept the insurance renewals with IPEP at \$6190 and EMC at \$44,316. Motion was seconded by Ken Hunn. Motion carried unanimously.

Steve Henschen presented a construction update for the Region B Treatment Area WW Project Phase 2.

Steve Henschen presented Change Order 10 for the Region B Treatment Area WW Project Phase 2 Contract A for Selge in the addition of \$3402 and a time extension to May 19, 2022. Motion was seconded by Dennis Davis. Motion carried unanimously.

Andy Boxberger gave an update on the Forced Connection Legal Action for Region C.

Steve Henschen gave an update for the Region C Treatment Area WW Project Phase 2.

Adam Sams and Jeff Rowe gave a funding update for the Region C Treatment Area WW Project Phase 2.

Dates for the Region C Treatment Area WW Project Phase 2 easement workshops were discussed. Jeanette will send out an email and try to determine what works best for everyone involved.

Andrew Boxberger presented Resolution 2022-03-24 for Single Source Purchasing.

Motion was made by Ken Hunn to adopt the Resolution 2022-03-24 for Single Source Purchasing. Motion was seconded by David Gunter. Motion carried unanimously.

Andy Boxberger presented a Grant Agreement for \$189,000 between the District and the Lagrange County Redevelopment Commission.

Motion was made by Ken Hunn to approve the grant agreement with LCRDC. Motion was seconded by Dennis Davis. Motion carried unanimously.

Steve Henschen presented an Engineering Agreement with JPR for \$83,000 for the initial notice to proceed for the Fawn River Crossing redirection to the Region C plant.

Motion was made by Ken Hunn to approve the JPR Engineering Agreement and for Adam Sams to sign the agreement once the grant agreement has been fully executed.

Steve Henschen gave an update on the FRC Water Tower Recoating.

David Gunter presented his suggestion on the direction of the “Howe” logo on the water Tower. His preference is to have it placed to be read by people traveling East and West on the toll road.

Motion was made by Ken Hunn to approve submittal of the following project claims for disbursement:

- 1.FRC Water Extension Project – SRF
 - a.JPR (Water Tower Coating) - \$6,407.50
- 2.Region B Wastewater Project Phase 2 – SRF
 - a.Pay App Contract A – Selge \$445,767.60
 - b.Pay App Contract B – Selge \$22,291.75
 - c.Jones Petrie Rafinski - \$7,997.50
- 3.Region C Wastewater Project Phase 2 – BAN
 - a.Baker Tilly - \$845
 - b.Jones Petrie Rafinski - \$29,820.85
 - c.Carson LLP - \$408.00
 - d.Kendricks Stationers - \$415.93

Motion was seconded by Dennis Davis. Motion carried unanimously.

Adam Sams stated that he could handle the subdivision request on the agenda. No discussion was necessary.

Jeanette Combs presented a request from Joseph Bontrager to remove the account for the property located at 5935 S 075 W from billing. The disconnection has been completed and inspected. The acknowledgement has been completed.

A motion was made by Kathy Miller to approve the request from Joseph Bontrager to remove the account for the property located at 5935 S 075 W from billing. Motion was seconded by Gerry Turner. Motion carried unanimously.

Jeanette Combs presented a request on behalf of Marianne Mahlie to waive a late penalty for her account 200 00920 01.

Motion was made by David Gunter to waive the penalty for Marianne Mahlie for her account 200 00920 01. Motion was seconded by Gerry Turner.

Roll Call:

David Gunter - Yes

Dennis Davis - No

Kathy Miller - No

Kenneth Hunn - No
Gerry Turner – Abstain
Motion failed.

Andy Boxberger presented an Interlocal Agreement between the District and the Town of Lagrange. Adam Sams desire to trade a portable generator for a vac truck. Andy did say that he wants to request that the Town of Lagrange change one item in the agreement.

Motion was made by Ken Hunn to authorize Gerry Turner to sign the agreement contingent upon the Town of Lagrange accepting the change that Andy will be requesting. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the February 2022 Adjustments of -\$2,335.21 and Other Charges of \$11,340.00.

Motion was made by Kathy Miller to approve the February 2021 Adjustments and Other Charges as presented. Motion was seconded by Dennis Davis. Motion carried unanimously.

The meeting was opened to Board of Trustees member comments.

Motion was made by Ken Hunn to adjourn at 6:21 pm. Motion was seconded by Kathy Miller. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary