

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT  
BOARD MEETING MINUTES  
AUGUST 18, 2022**

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Thursday, August 18, 2022**, at 4:00 P.M., at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL            Kenneth Hunn, Vice President  
                          Kathy Miller, Secretary/Treasurer  
                          Gerry Turner, President  
                          David Gunter, Board Member  
                          Dennis Davis, Board Member

EX-OFFICIO MEMBERS:

ABSENT                Terry Martin, County Commissioner

DISTRICT STAFF:    Adam Sams, General Manager  
                          Jeanette Combs, District Administrator

ADVISORS:            Andrew Boxberger, Carson LLP – Virtual Attendance  
                          Steve Henschen, Jones Petrie Rafinski  
                          Ken Jones, Jones Petrie Rafinski

The meeting was called to order by Gerry Turner at 4:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Ken Hunn to approve the agenda as amended as follows:

- Insert as Item 9F – Water Tower Valve
- Insert as Item 9G – Radio Tower Sublease Agreement

Motion was seconded by David Gunter. Motion carried unanimously.

Motion was made by Ken Hunn to approve the July 21, 2022, Regular Session minutes. Motion was seconded by Denny Davis. Motion carried unanimously.

Jeanette Combs presented the July 2022 Bank Reconciliations, Fund Report, Revenue w/Estimates Report, and an Appropriation Report.

Motion was made by Denny Davis to approve the July 2022, Financial reports. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 8/18/2022 to the Board for approval.

- REGISTER OF CLAIMS dated 8/18/2022, in the amount of \$1,982,359.22

Motion was made by Kathy Miller to approve the Register of Claims dated 8/18/2022. Motion was seconded by Ken Hunn. Motion carried unanimously.

Adam Sams presented the General Mangers report.

Motion was made by Kathy Miller to approve the General Manager's Report as presented. Motion was seconded by Ken Hunn. Motion carried unanimously.

Discussion was held regarding sewer and electric lines that are being damaged by contractors who are working for Lagrange County REMC. Gerry Turner stated that should any legal action need be taken he did not feel that Adam Sams would be the appropriate person to make that call. Adam Sams agreed.

Motion was made by Denny Davis to give Gerry Turner the authority to move forward with an injunction if deemed necessary regarding sewer and electric lines that are being damaged by contractors who are working for Lagrange County REMC. Motion was seconded by Kathy Miller. Motion carried unanimously.

The meeting was opened for public comments on non-public hearing issues and items not on the agenda.

World Olivette / Great Commission representatives gave the board of trustees and update on the progress of their connections.

Ken Jones gave an update for the Region C Treatment Area WW Project Phase II regarding land acquisition and easements.

Motion was made by Ken Hunn to approve the Whetstone property purchase with land in the amount of \$3874.71, and damages in the amount of \$11,125.29 totaling \$15,000.00. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Kathy Miller to authorize Gerry Turner to sign the purchase documents for the Whetstone property. Motion was seconded by Dennis Davis. Motion carried unanimously.

Motion was made by Ken Hunn to approve the payment for the Mason property main line easement with land in the amount of \$5,032.20, and damages in the amount of \$15,967.98 totaling \$21,000.00 subject to agreeable financing from State Revolving Fund. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Ken Hunn to approve the payment for the James property main line easement with land in the amount of \$1,502.85, and damages in the amount of \$6,000 totaling \$7,502.85 subject to agreeable financing from State Revolving Fund. Motion was seconded by Kathy Miller. Motion carried unanimously.

Steve Henschen gave an update on the Region C Treatment Area WW Project Phase II timeline. Steve recommended that the board schedule a special session the week of September 5, 2022.

Steve Henschen presented a construction update for the Region B Treatment Area WW Project Phase 2. Steve Henschen stated that Change Order 6 for Contract B can be removed from the agenda.

Andy Boxberger gave a brief update on the Forced Connection Legal Action for Region C.

Motion was made by Ken Hunn to approve a settlement offer to Mr. Rodriguez in which each party releases all claims against each other, and Mr. Rodriguez pays the past monthly sewer charges. Motion was seconded by Kathy Miller. Motion carried unanimously.

Steve Henschen gave a brief update on the FRC Sewer Project.

Motion was made by Ken Hunn to approve submittal of the following project claims for disbursement:

- 1.FRC Water Extension Project – SRF
  - a.JPR (Water Tower Coating) - \$1,615
- 2.Region B Wastewater Project Phase 2 – SRF
  - a.Pay App Contract A – Selge \$TBD
  - b.Jones Petrie Rafinski - \$24,616
- 3.Region C Wastewater Project Phase 2 – BAN
  - a.Jones Petrie Rafinski - \$44,020.38
  - b.Carson LLP - \$4,008
  - c.Baker Tilly - \$18,121.25

Motion was seconded by Kathy Miller. Motion carried unanimously.

Steve Henschen gave a brief update on the Water Tower Coating Project.

Adam Sams presented an invoice from Culy Contracting for a Mueller valve that was necessary at the Water Tower for the painting project.

Motion was made by Denny Davis to approve the Culy Contracting invoice in the amount of \$30,720. Motion was seconded by Kathy Miller. motion carried unanimously.

Andy Boxberger presented a Radio Tower Sublease Agreement with the Lagrange County Board of Commissioners which is at no cost to the utility district.

Motion was made by Denny Davis to approve the Radio Tower Sublease Agreement. Motion was seconded by Ken Hunn. motion carried unanimously.

Jeanette Combs explained to the board of trustees that as a part of the district's IT and Cyber Security updates, a process has now been implemented that requires employees to approve a login to their computer from their cell phone. Jeanette explained that not all employees have unlimited data on their personal phone plan, and not all employees have a company cell phone. Jeanette stated that she had Andy Boxberger look into it, and the district can provide a cell phone stipend to those employees, tax free, not to exceed the amount that is cost the employee for the plan.

Motion was made by Ken Hunn to approve a stipend to the employees who do not have company cell phone up to the amount of their cell phone plan, not to exceed \$30 per month, whichever is less. Motion was seconded by Denny Davis. Motion carried unanimously.

Jeanette Combs presented a request from Julie Wake to be waive penalties.

Motion was made by Denny Davis to deny the request from Julie Wake. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the July 2022 Adjustments of \$413.19 and Other Charges of \$14,640.00.

Motion was made by Ken Hunn to approve the July 2022 Adjustments and Other Charges as presented. Motion was seconded by Denny Davis. Motion carried unanimously.

The meeting was opened to Board of Trustees member comments.

Gerry Turner asked about Invoice Cloud and how the staff plans to market that and inform the customers. Jeanette stated that she plans to send the customers a letter/flyer around September and again in November. Jeanette suggested that perhaps the district run an add in the local papers. It will also be on the districts website.

Motion was made by Ken Hunn to adjourn the meeting at 5:45 pm. Motion was seconded by Kathy Miller. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs  
Recording Secretary