

LAGRANGE COUNTY REGIONAL UTILITY DISTRICT BOARD MEETING
MINUTES DECEMBER 19, 2023

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, December 19, 2023**, at 3:00 PM, at 2575 N SR 9, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL Kenneth Hunn, President
 Kathy Miller, Secretary/Treasurer
ABSENT David Gunter, Board Member
 Michael Mohrman, Board Member
 Nicole Heffelfinger, Vice President

EX-OFFICIO MEMBERS:

ABSENT Terry Martin, County Commissioner

DISTRICT STAFF: Adam Sams, General Manager
 Jeanette Combs, District Administrator

ADVISORS: Andrew Boxberger, Carson LLP
 Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Ken Hunn at 3:00 P.M. Roll Call was taken by Jeanette Combs.

Motion was made by Michael Mohrman to approve the agenda as amended. The Audit Report for 2021-2022 was added as item L. The address of the meeting location was updated from 116 E Wayne St. LaGrange to 2575 N SR 9 LaGrange. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to approve the November 21, 2023, Regular Session minutes. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs submitted the November 2023 Fund Report. The Bank Reconciliations balanced and were presented to Kathy Miller for review.

Motion was made by Nicole Heffelfinger to approve the November 2023, Financial reports. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 12/19/2023 to the Board for approval. REGISTER OF CLAIMS dated 12/19/2023, in the amount of \$258,626.51

Motion was made by Kathy Miller to approve the Register of Claims dated 12/19/2023 in the amount of \$258,626.51. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Adam Sams presented the General Manger's report.

Motion was made by Kathy Miller to approve the General Manager's Report as presented. Motion was seconded by Nikki Heffelfinger. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda.

Patrick Wiltshire was present and asked to speak. Patrick told a little bit about his history, and he had previously served on the Board of Trustees. Patrick commended the District and its employees for their work and thanked them for their support.

Andy Boxberger gave an update on the Polyvalve issue.

Steve Henschen gave an update on the Fawn River Crossing WW Project. Steve stated that the project is basically done. We will keep it open for a year for the warranty period. Steve Henschen presented a Notice of Acceptability.

Motion was made by Kathy Miller to approve the Notice of Acceptability. Motion was seconded by Micheal Mohrman. Motion carried unanimously.

Steve Henschen gave an update on the Region C Phase II Project.

Adam Sams gave an update on the Region C Phase III Project.

Motion was made by Nikki Heffelfinger to approve submittal of the following project claims for disbursement:

- 1.Fawn River Crossing Sewer Project – Lagrange Co. RDC Grant
 - a.Pay Application - Niblock - \$21,026.08
 - b.Jones Petrie Rafinski - \$3,853.75
- 2.Region C Treatment Area WW Project Phase II – ARPA Grant
 - a.Jones Petrie Rafinski - \$13,940.75

Motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs and Adam Sams presented final copy of the 2024 Budget.

Motion was made by Kathy Miller to approve the 2024 Budget. Motion was seconded by Nikki Heffelfinger. Motion carried unanimously.

Andy Boxberger presented Salary and Wage Ordinance 2023-12-19. He informed the Board of Trustees that they would need to determine what Adam Sams actual wage for 2024 will be. Adam offered to leave the room; the board agreed.

After discussion, motion as made by Nikki Heffelfinger to give Adam Sams a 7% Salary increase for 2024. Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams returned to the meeting.

Motion was made by Nikki Heffelfinger to adopt the 2024 Salary and Wage Ordinance 2023-12-19. Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams presented a large grinder pump order that he asks the Board to consider approving to allow him to order now to obtain his pricing for 2024.

Motion was made by Kathy Miller to approve the grinder pump order. Motion was seconded by Nickki Heffelfinger. Motion carried unanimously.
Jeanette Combs presented the Holiday schedule for 2024.

Motion was made by Kathy Miller to approve the 2024 Holiday schedule. Motion was seconded by Nickki Heffelfinger.

Jeanette Combs presented the 2021-2022 Audit Report.

Motion was made by Michael Mohrman to accept the 2021-2022 Audit Report. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to adjourn the meeting at 3:59 p.m. Motion was seconded by Kathy Miller. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary