

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT
BOARD MEETING MINUTES APRIL 18, 2023**

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, April 18, 2023**, at 3:00 PM, at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL	Kenneth Hunn, President Kathy Miller, Secretary/Treasurer David Gunter, Board Member Michael Mohrman, Board Member
ABSENT	Nicole Heffelfinger, Vice President

EX-OFFICIO MEMBERS:

ABSENT	Terry Martin, County Commissioner
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DISTRICT STAFF:	Adam Sams, General Manager Jeanette Combs, District Administrator
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ADVISORS:	Andrew Boxberger, Carson LLP Steve Henschen, Jones Petrie Rafinski
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The meeting was called to order by Ken Hunn at 3:00 P.M.

Roll Call was taken by Jeanette Combs

Motion was made by Kathy Miller to approve the agenda.
Motion was seconded by David Gunter. Motion carried unanimously.

Motion was made by Michael Mohrman to approve the March 21, 2023, Regular Session Minutes. Motion was seconded by David Gunter. Motion carried unanimously.

Jeanette Combs submitted the March 2023 Fund Report to the Board, and the Bank Reconciliations to Kathy Miller for review.

Motion was made by Michael Mohrman to approve the March 2023, Financial reports. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 4/18/2023 to the Board for approval.

- o REGISTER OF CLAIMS dated 4/18/2023, in the amount of \$530,377.40.

Motion was made by Kathy Miller to approve the Register of Claims dated 4/18/2023. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Adam Sams presented the General Manger's report.

Motion was made by Michael Mohrman to approve the General Manager's Report as presented. Motion was seconded by Kathy Miller. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda. There were none.

Jason Boggs spoke on behalf of the LaGrange County Commissioners regarding the property located at 7720 S SR 3, Wolcottville. The Commissioners recently obtained title to the property, which is declared uninhabitable due to fire damage. The Commissioners plan to remove the structure, clean up the property and sell it with an available sewer connection for the new owner to build and connect to. The Commissioners are under legal time restraints for moving forward and are asking that the District remove the property from billing. Adam Sams agreed that the structure is a non-sewage producing structure as it is uninhabitable.

Motion was made by Michael Mohrman to remove the property located at 7720 S SR 3, Wolcottville, purchased by the LaGrange County Commissioners, from billing. Motion was seconded by Kathy Miller. Motion carried unanimously.

Steve Henschen stated that construction for the Region B Treatment Area WW Project Phase 2 is complete. He presented a Notice of Acceptability for Contracts A and B. Steve also discussed the use of remaining funds on this project.

Steve Henschen gave a project update on the Region C Treatment Area WW Project Phase II and easement an update.

Steve Henschen gave a design update on the Region C Treatment Area WW Project Phase III and easement an update.

Steve Henschen gave a construction update on the Fawn River Crossing Sewer Project and an easement update.

Motion was made by Michael Mohrman to approve submittal of the following project claims for disbursement:

1. Region B Wastewater Project Phase II – SRF
 - a. Jones Petrie Rafinski - \$2060
2. Fawn River Crossing Sewer Project – Lagrange Co. RDC Grant
 - a. Jones Petrie Rafinski - \$14,487.62
 - b. Carson - \$672
3. Region C Treatment Area WW Project Phase II – ARPA Grant
 - a. Jones Petrie Rafinski - \$19,013
 - b. Carson LLP - \$288

Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams and Jeanette Combs informed the Board of Trustees that the Commercial Liability and Work Comp Insurance Update renewals came in slightly higher than the previously approved 6%.

Motion was made by Kathy Miller to approve the renewal of the Commercial Package Insurance at \$47,321 and the renewal of the Work Comp Insurance at \$7,545. Motion was seconded by David Gunter. Motion carried unanimously.

David Gunter, as Board President for Lima Township, addressed the District's Board of Trustees requesting a free grinder station/wastewater connection at the park in Howe. After discussions, no motion was made.

Adam Sams presented an Amended Wage and Salary Ordinance that included a correction in the Administrators wages.

Motion was made by Michael Mohrman to adopt the Amended Wage and Salary Ordinance 2023-04-18. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the March 2023 Adjustments of -\$42.17 and Other Charges of \$9,150.

Motion was made by David Gunter to approve the March 2023 Adjustments and Other Charges as presented. Motion was seconded by Kathy Miller. Motion carried unanimously.

Board member comments –

Adam Sams asked Jeanette Combs how the new policy of waiving a one-month penalty if someone enrolls in auto pay is going. Jeanette stated it was well received and pointed out that there were no requests on the agenda this month regarding waiving a late fee.

Michael Mohrman asked Adam about the status of the auction of the Fish Royer property and the market analysis of the office. Adam stated that he is in the process of getting someone new to complete the market analysis since the previous realtor backed out.

Motion was made by David Gunter to adjourn the meeting at 4:53 p.m. Motion was seconded by Kathy Miller. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary