

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT
BOARD MEETING MINUTES MAY 16, 2023**

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, May 16, 2023**, at 3:00 PM, at 116 E Wayne Street, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL Kenneth Hunn, President
 Kathy Miller, Secretary/Treasurer (arrived at 4:13pm)
 David Gunter, Board Member
 Michael Mohrman, Board Member
 Nicole Heffelfinger, Vice President

EX-OFFICIO MEMBERS:

ABSENT Terry Martin, County Commissioner

DISTRICT STAFF: Adam Sams, General Manager
 Jeanette Combs, District Administrator

ADVISORS: Andrew Boxberger, Carson LLP
 Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Ken Hunn at 3:00 P.M.

Roll Call was taken by Jeanette Combs

Motion was made by David Gunter to approve the agenda.
Motion was seconded by Michael Mohrman. Motion carried unanimously.

Motion was made by Michael Mohrman to approve the April 18, 2023, Regular Session Minutes. Motion was seconded by David Gunter. Motion carried unanimously.

Jeanette Combs submitted the April 2023 Fund Report to the Board, and the Bank Reconciliations to Kathy Miller for review.

Motion was made by Nicole Heffelfinger to approve the April 2023, Financial reports. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 5/16/2023 to the Board for approval.
 o REGISTER OF CLAIMS dated 5/16/2023, in the amount of \$439,942.75.

Motion was made by Kathy Miller to approve the Register of Claims dated 5/16/2023 in the amount of \$439,942.75. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Adam Sams presented the General Manger's report.

Motion was made by Nicole Heffelfinger to approve the General Manager's Report as presented. Motion was seconded by David Gunter. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda. There were none.

Jeanette Combs presented a request from William Harold Mason to remove account 6000001702 for the address 1820 S 445 E from billing. Mr. Mason was previously invited to attend the meeting in person, but he was not present.

Motion was made by Michael Mohrman to approve the request from William Harold Mason to remove account 6000001702 from billing. Motion was seconded by Kathy Miller. Motion carried unanimously.

Steve Henschen gave a project update on the Region C Treatment Area WW Project Phase II and easement an update. Steve presented Change Order 1, Mandatory Alternate 4, in the amount of \$913,542.50.

Motion was made by Michael Mohrman to approve Change Order 1, Mandatory Alternate 4, in the amount of \$913,542.50. Motion was seconded by Kathy Miller. Motion carried unanimously.

Steve Henschen gave a design update on the Region C Treatment Area WW Project Phase III and easement an update.

Steve Henschen gave a construction update on the Fawn River Crossing Sewer Project update.

Motion was made by David Gunter to approve submittal of the following project claims for disbursement:

1. Region B Wastewater Project Phase II – SRF
 - a. Jones Petrie Rafinski - \$4587.00
 - b. Contract A Selge Pay App - \$77,776.00
 - c. Contract A Selge Pay App - \$50,000.00
2. Fawn River Crossing Sewer Project – Lagrange Co. RDC Grant
 - a. Jones Petrie Rafinski - \$4032.00
 - b. Carson - \$216.00
3. Region C Treatment Area WW Project Phase II – ARPA Grant
 - a. Jones Petrie Rafinski - \$7313.00

Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented a request from Tim and Amber Fought. They demand that a certified lien be removed from their account, and that the district remove all the fees associated with certifying the lien. Adam Sams has also spoken the Mr. & Mrs. Fought and implied the same sentiment.

After discussion, a motion was made by Michael Mohrman to deny Fought's request to remove the certified lien. Motion as seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented a request for Thomas Henry to remove account 2000084602 from billing.

Motion was made by David Gunter to approve the request to remove account 2000084602 from billing. Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams discussed the 2023 budget. He requested that the capital budget that was allocated to a new truck (\$65,000) be reallocated to pay for IT expenses, that were expected to be completed in 2022 and did not happen, and to remove some biosolids using Wheeler Brothers at Region C.

Motion was made by Michael Mohrman to approve the reallocation if the capital truck budget for 2023. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs stated Lagrange County and Steuben County REMC are holding their annual election for their Board of Directors. The Board of Trustees needs to appoint someone to represent the District to make the vote.

Motion was made by David Gunter to appoint Adam Sams to vote for the REMC Board of Directors on behalf of the District. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs presented the April 2023 Adjustments of \$3,536.67 and Other Charges of \$12,695.

Motion was made by Nicole Heffelfinger to approve the April 2023 Adjustments and Other Charges as presented. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Board member comments –

Adam Sams mentioned that the Board of Trustees will be seeing a Health Insurance renewal next month that will likely be slightly overbudget.

Ken Hunn asked Adam for an update on the Districts facilities in regards to market analysis and auction. Adam Sams and Andy Boxberger provided an update.

Motion was made by Nicole Heffelfinger to adjourn the meeting at 4:01 p.m. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary