

LAGRANGE COUNTY REGIONAL UTILITY DISTRICT BOARD MEETING  
MINUTES MARCH 19, 2024

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, March 19, 2024**, at 3:00 PM, at 2575 N SR 9, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL            Kenneth Hunn, President  
                          Nicole Heffelfinger, Vice President  
                          David Gunter, Board Member  
                          Michael Mohrman, Board Member

ABSENT                Kathy Miller, Secretary/Treasurer

EX-OFFICIO MEMBERS:

ABSENT                Terry Martin, County Commissioner

DISTRICT STAFF:    Adam Sams, General Manager  
                          Jeanette Combs, District Administrator

ADVISORS:            Andrew Boxberger, Carson LLP  
                          Steve Henschen, Jones Petrie Rafinski  
                          Jeff Rowe, Baker Tilly

The meeting was called to order by Ken Hunn at 3:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by David Gunter to approve the agenda as presented. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to approve the February 20, 2024 Public Hearing Minutes. Motion was seconded by David Gunter. Motion carried unanimously.

Motion was made by David Gunter to approve the Regular Session Minutes for February 20, 2024. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs presented the January 2024 Fund Report. The Bank Reconciliations balanced and were presented to Kathy Miller for review.

Motion was made by Nicole Heffelfinger to approve the February 2024, Financial reports. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 3/19/2024 to the Board for approval. Register of Claims, dated 3/19/2024, in the amount of \$541,497.00.

Motion was made by Michael Mohrman to approve the Register of Claims dated 3/19/2024

in the amount of \$541,497.00. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Adam Sams presented the General Manger's report.

Motion was made by Nicole Heffelfinger to approve the General Manager's Report as presented. Motion was seconded by Michael Mohrman. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda. There were none.

Jeff Rowe presented the 2023 Financial Management Reports for Water and Wastewater.

Motion was made by Nicole Heffelfinger to accept the 2023 Financial Management Reports as presented. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Andy Boxberger presented Resolution 2024-03-19 Authorizing the Lease of Real Property.

Motion was made by Michael Mohrman to approve Resolution 2024-03-19. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Andy Boxberger gave a brief Polyvalve update.

Steve Henschen presented an amendment to the Jones Petrie Rafinski engineering services agreement amending rates that had not been amended since 2017.

Motion was made by David Gunter to approve the amendment to the Jones Petrie Rafinski engineering services agreement. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Steve Henschen gave a construction update on the Region C Phase II WW Project.

Steve Henschen, along with Adam Sams gave a funding update on the Region C Phase III WW Project.

Motion was made by Nicole Heffelfinger to approve submittal of the following project claims for disbursement:

1. Fawn River Crossing Treatment Area Project – RDC Grant
  - a. Jones Petrie Rafinski - \$1,837.50
2. Region C Treatment Area WW Project Phase II – ARPA Grant
  - a. Jones Petrie Rafinski - \$20,653.75
  - b. Carson - \$240.00

Motion was seconded by Micheal Mohrman. Motion carried unanimously.

Adam Sams discussed with the Board of Trustees that the Districts Liability Insurance and Workers Compensation Insurance would need to be renewed before the next meeting, however, the renewal offer had not come in yet.

Motion was made by David Gunter to allow Adam Sams to approve the renewal of the Liability Insurance and Workers Compensation Insurance as long as the renewal offer was

within the 2024 budgeted amount. If the amount was over the budget, Adam will report back to the board at the April meeting. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs presented a request from Amy Donley for the property located at 935 LN 180 Turkey Lk to be removed from billing. The structure has been removed, disconnection has been inspected, and the paperwork has been completed.

Motion was made by Michael Mohrman to approve the request of Amy Donley to remove account 200 00884 01 from the property located at 935 LN 180 Turkey Lk from billing. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented a request from the daughter of Linda Hostetler to waive a late fee. Linda had passed away but was previously on auto pay. When her account closed the auto pay was denied.

Motion was made by Michael Mohrman to approve the request to waive the late fee on Linda Hostetler's account, 700 00082 01, in the amount of \$7.57. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented a request to waive a late fee from Daniel Connors. After discussions, it was suggested that Mr. Connors be offered the previously approved policy of waiving a one-time late fee if he enrolls in auto pay.

Motion was made by Nicole Heffelfinger to deny Daniel Connors request to waive late fees. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs presented the January Adjustments in the amount of \$39.12 and Other Charges of \$12,480.00.

Motion was made Michael Mohrman to approve the January Adjustments and Other Charges as presented. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented the February 2024 Adjustments in the amount of \$-1,196.59 and Other Charges \$11,775.00.

Motion was made by Nicole Heffelfinger to table the January 2024 Adjustments and Other Charges. Motion was seconded by David Gunter. Motion carried unanimously.

There were no board member comments.

Motion was made by Nicole Heffelfinger to adjourn the meeting at 4:30 p.m. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs  
Recording Secretary