

LAGRANGE COUNTY REGIONAL UTILITY DISTRICT BOARD MEETING
MINUTES JUNE 18, 2024

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, June 18, 2024**, at 3:00 PM, at 2575 N SR 9, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL Kenneth Hunn, President
 Nicole Heffelfinger, Vice President
 David Gunter, Board Member
 Kathy Miller, Secretary/Treasurer
 Michael Mohrman, Board Member

EX-OFFICIO MEMBERS:

ABSENT Terry Martin, County Commissioner

DISTRICT STAFF: Adam Sams, General Manager
 Jeanette Combs, District Administrator

ADVISORS: Andrew Boxberger, Carson LLP
 Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Ken Hunn at 3:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Kathy Miller to approve the agenda as amended.

 Insert as item 9G. Susan Polly Refund Request

 Insert as item 9H. Approval of Cancellation of old Outstanding Checks

Motion was seconded by Michael Mohrman. Motion carried unanimously.

Motion was made by Nicole Heffelfinger approve the Regular Session Minutes for May 21, 2024. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the May 2024 Fund Report. The Bank Reconciliations balanced and were presented to Kathy Miller for review.

Motion was made by David Gunter to approve the May 2024, Financial reports. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 6/18/2024 to the Board for approval. in the amount of \$1,073,429.20.

Motion was made by Michael Mohrman to approve the Register of Claims dated 6/18/2024 in the amount of \$1,073,429.20. Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams presented the General Manger's report.

Motion was made by Kathy Miller to approve the General Manager's Report as presented. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda. There were none.

Andy Boxberger gave a brief Polyvalve update.

Steve Henschen gave a construction update on the Region C Phase II WW Project.

Steve Henschen presented Change Order #4 for the Region C Phase II WW Project in the deduct amount of -\$14,382.00 and a time extension of +14 days.

Motion was made by Michael Mohrman to approve Change Order #4 for the Region C Phase II WW Project in the deduct amount of -\$14,382.00 and a time extension of +14 days. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

The rate increase that White Pigeon Sanitary notified the District of is still being reviewed and an update is not available at this point.

Motion was made by Nicole Heffelfinger to approve the submittal of the following project claims for disbursement:

1. Region C Treatment Area WW Project Phase II – ARPA Grant
 - a. Niblock Pay Application - \$197,006.77

Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs informed the board of trustees that the Guardian Insurance renewal was received within the budgeted amount, with no changes to the plan. Jeanette and Adam informed the trustees that they suggest staying with the current carrier, Guardian Life Insurance, and next year explore the option of getting quotes for other plans from other companies.

Motion was made by Kathy Miller to approve the renewal from Guardian Life Insurance Company for group vision, dental, life, and AD&D insurance. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs presented the May 2024 Adjustments in the amount of \$70.75 and Other Charges of \$6,300.00.

Motion was made Nicole Heffelfinger to approve the May 2024 Adjustments and Other Charges as presented. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented a request from Susan Polly for a refund. Susan had accidentally been making three payments per month from her online bill pay. She has corrected the issue.

Motion was made by David Gunter to approve the request from Susan Polly to refund her overpayment. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented a list of Old Outstanding Checks to the Board of Trustees. Jeanete explained to the trustees that it has come to her attention that the process of clearing checks that have been outstanding for more than two years should be completed on an annual basis before March 1st. Jeanette told the trustees that this is how this will be handled in the future, but at this meeting Jeanette asked for approval to clear the following old outstanding checks from the bank reconciliation:

Ck#	Ck Date	Vendor	Amount	Fund
1750	06/17/2015	K&E Fry Inc	\$ 0.88	FRCS
4851	10/15/2015	Utility Supply Co.	\$ 416.89	Svc Area A
4969	12/16/2015	Robert Fiedler	\$ 6.30	Svc Area A
5199	05/16/2016	Designer Build Electrical Contracting	\$ 642.9	Svc Area A
825	08/23/2019	Erik Stutzman	\$ 0.02	Svc Area A
10238	11/25/2020	Merrell Bros Inc	\$15,009.42	Svc Area A

There were no board member comments.

Motion was made by Nicole Heffelfinger to adjourn the meeting at 3:34 p.m. Motion was seconded by Kathy Miller. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary