

LAGRANGE COUNTY REGIONAL UTILITY DISTRICT BOARD MEETING
MINUTES DECEMBER 17, 2024

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, December 17, 2024**, at 3:00 PM, at 2575 N SR 9, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL Kenneth Hunn, President
 Nicole Heffelfinger, Vice President
 Kathy Miller, Secretary/Treasurer
 David Gunter, Board Member
 Michael Mohrman, Board Member

EX-OFFICIO MEMBERS:

Terry Martin, County Commissioner

DISTRICT STAFF: Adam Sams, General Manager
 Jeanette Combs, District Administrator

ADVISORS: Andrew Boxberger, Carson LLP
 Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Ken Hunn at 3:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Nicole Heffelfinger to approve the agenda as amended.
 Add as item 9C – Approval to get quotes for Region A Discharge Piping
 Replacement

Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Michael Mohrman to approve the Regular Session Minutes for November 19, 2024. The motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented the Fund Report for November 2024. The Bank Reconciliations for November 2024 were balanced and were presented to Kathy Miller for review.

Motion was made by Nicole Heffelfinger to approve the December 2024 Financial reports. The motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the claims docket dated 12/19/2024 to the Board for approval. in the amount of \$1,292,002.48.

Motion was made by Nicole Heffelfinger to approve the Register of Claims dated 12/19/2024 in the amount of \$1,292,002.48. Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams presented the General Manger's report.

Motion was made by Michael Mohrman to approve the General Manager's Report as presented. The motion was seconded by Kathy Miller. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda. There were none.

Andrew Boxberger and Steve Henschen presented an easement document for Michael and Karen James, along with the compensation method.

Motion was made by David Gunter to approve the easement document, the compensation method and payment of \$3,262.04 to Michael and Karen James. Motion was seconded by Kathy Miller. Motion carried unanimously.

Steve Henschen gave a construction update on the Region C Phase II WW Project.

Motion was made by Kathy Miller to approve the submittal of the following project claims as listed on the agenda for disbursement:

1. Region C Treatment Area WW Project Phase II – SRF
 - a. Niblock Pay Application #11 - \$425,871
 - b. Jones Petrie Rafinski - \$27,213.75

The motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Adam Sams and Steve Henschen explained that there needs to be some Region A Discharge Piping Replacement completed and need approval to obtain quotes.

Motion was made by Kathy Miller to approve getting quotes for a Region A Pipe Replacement Project. The motion was seconded by Nicole Heffelfinger.

Andrew Boxberger informed the Board of Trustees that Shishewana has given notice to the District that they plan to adopt a rate increase in 2025. Jeff Rowe is reviewing the documents submitted to the District from the Town of Shishewana. Adam stated that we will continue to work and give the Board of Trustees an update as soon as possible.

The 2025 Budget was presented. Adams Sams requested that the Truck purchase in the Capital expenses budget be changed to Region A Pipe Replacement.

Motion was made by Nicole Heffelfinger to adopt the 2025 Budget with the amendment changing the Truck purchase in the Capital expenses budget be changed to Region A Pipe Replacement. Motion was seconded by David Gunter. Motion carried unanimously.

Adam Sams presented Salary and Wage Ordinance 2024-12-17 for 2025. With Adam out of the room, the Board of Trustees discussed the 2025 Salary for him, then he returned.

Motion was made by Nicole Heffelfinger to adopt Salary and Wage Ordinance 2024-12-17 and giving Adam Sams a 7% increase in salary in 2025, with a commitment to review again at a later date. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Kathy Miller had to leave the meeting.

Adam Sams presented a request to order 165 Grinder Pumps and Adapters from Covalen. Adam stated that there is \$365,000 in the budget for the purchase, and currently the price is \$362,486.85 plus freight.

Motion was made by David Gunter to approve the order of 165 Grinder Pumps and Adapters from Covalen. Motion was seconded by Michael Mohrman.

Jeanette Combs presented a request from Michael and Ann Robinson to remove an account from billing. They are tearing down two homes, on two contiguous parcels, and rebuilding one home that will sit on both parcels. Jeanette stated that the Acknowledgement has already been completed, but the disconnection has not yet. Jeanette asked that the Board consider approving the request subject to the disconnection and inspection being completed.

Motion was made by Michael Mohrman to approve the request from Michael and Ann Robinson to remove an account from billing subject to the disconnection and inspection being completed. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented the November 2024 Adjustments in the amount of \$884.69 and Other Charges of \$5840.

Motion was made by Nicole Heffelfinger to approve the November 2024 Adjustments and Other Charges as presented. The motion was seconded by Michael Mohrman. Motion carried unanimously.

The meeting was opened for Board Member comments.

Motion was made by David Gunter to adjourn the meeting. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs
Recording Secretary