

LAGRANGE COUNTY REGIONAL UTILITY DISTRICT BOARD MEETING  
MINUTES DECEMBER 16, 2025

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, December 16, 2025**, at 3:00 PM, at 2575 N SR 9, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:  
ROLL CALL

	<b>Board Member Name</b>	<b>Appointed By</b>	<b>Term</b>
Present	Kenneth Hunn, President	LaGrange County Commissioners	1/1/2025-12/31/2028
Present	Nicole Heffelfinger	LaGrange County Commissioners	1/1/2023-12/31/2026
Present	Kathy Miller, Secretary/Treasurer	LaGrange County Commissioners	1/1/2025-12/31/2028
Present	Michael Mohrman, Board Member	LaGrange County Commissioners	1/1/2023-12/31/2026
Present	David Gunter, Board Member	LaGrange County Commissioners	1/1/2025-12/31/2028

EX-OFFICIO MEMBERS:

ABSENT                    Terry Martin, County Commissioner

DISTRICT STAFF:    Adam Sams, General Manager  
ABSENT                    Jeanette Combs, District Administrator

ADVISORS:             Andrew Boxberger, Carson LLP  
                                 Steve Henschen, Jones Petrie Rafinski

The meeting was called to order by Ken Hunn at 3:00 P.M.

Roll Call was taken by Adam Sams.

Motion was made by Nicole Heffelfinger to approve the agenda as amended.

Insert as Item K – Adam Sams Comments

Motion was seconded by Michael Mohrman. Motion carried unanimously.

Motion was made by Michael Mohrman to approve the Public Hearing Minutes for November 18, 2025, and the Regular Session Minutes for November 18, 2025. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Adam Sams presented the November 2025 Fund report and Bank Reconciliations.

Motion was made by Nicole Heffelfinger to approve the November 2025 Fund Report and Bank Reconciliations. Motion was seconded by Kathy Miller. Motion carried unanimously.

Kathy Miller presented a Claims Docket to the Board for approval in the amount of \$1,495,935.63.

Motion was made by David Gunter to approve the Claim Docket in the amount of \$1,495,935.63. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Adam Sams presented the General Manger's report.

Motion was made by Michael Mohrman to approve the General Manager's Report as presented. The motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda.

Steve Henschen gave a construction update on the Region C Phase II WW Project. Steve stated that the project was substantially completed on December 10, 2025. The District mailed connection letters to customers.

Motion was made by David Gunter to officially accept the certificate of substantial completion, with substantial completion being achieved on December 10, 2025. Motion was seconded by Kathy Miller. Motion carried unanimously.

Steve Henschen gave an update on the Region C Phase III WW Project. Steve stated that the District received bids this morning. He has just finished compiling numbers, so he had nothing in writing to present. Steve said they would have an engineer's recommendation and summary for the January meeting.

Motion was made by Nicole Heffelfinger to approve the submittal of the following Project Invoices:

1. Region C Treatment Area WW Project Phase II – SRF
  - a. Lori Shipman Consulting, LLC - \$1,875.00
  - b. Jones Petrie Rafinski - \$31,116

Motion was seconded by Kathy Miller. Motion carried unanimously.

Andy Boxberger stated that he is actively working on the EDU Control / Capacity Reservation Ordinance. He plans to have it ready for the January meeting.

Adam Sams presented a draft of the 2026 budget. No action was taken. It will be on the agenda for January 2026.

Adam Sams presented the 2026 Salary and Wage Ordinance.

Motion was made by Michael Mohrman to approve the 2026 Salary and Wage Ordinance. Motion was seconded by Nicole Heffelfinger.

Adam Sams presented a request to place a large order of grinder pumps.

Motion was made by Nicole Heffelfinger to approve the large grinder pump order requested by Adam Sams. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Adam Sams presented requests from John and Kay Deveau to remove account 2000036503 from billing, and James Vaughn and Shannon Goodman request to remove account 7000040900 from billing, pending disconnection inspection and receipt of the acknowledgment.

Motion was made by Nicole Heffelfinger to approve removing account 2000036503 and

account 7000040900 pending the receipt of disconnection inspections and notarized acknowledgments. Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams presented the November adjustments of \$176.90 and other charges of \$2,720.00.

Motion was made by Nicole Heffelfinger to approve the November adjustments of \$176.90 and other charges of \$2,720.00. Motion was seconded by Kathy Miller. Motion carried unanimously.

Adam Sams presented his resignation. Adam stated he has been presented with an opportunity that he cannot pass. After conversations with the Board of Trustees, they asked Adam if he had recommendations for replacement. Adam recommended Jeanette Combs to be the General Manager, to work in conjunction with an operations leader/supervisor on the treatment side of things. Adam recommended Erik Stutzman for the operations side.

It was decided that the Board will meet in Executive Session on Monday, December 22<sup>nd</sup> at 3pm at the Districts Office.

Motion was made by Nicole Heffelfinger to adjourn the meeting at 4:11 p.m. Motion was seconded by David Gunter. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs  
Recording Secretary