

LAGRANGE COUNTY REGIONAL UTILITY DISTRICT BOARD MEETING  
MINUTES MAY 20, 2025

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, May 20, 2025**, at 3:00 PM, at 2575 N SR 9, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:

ROLL CALL

	Nicole Heffelfinger, Vice President
	Kathy Miller, Secretary/Treasurer
	Michael Mohrman, Board Member
ABSENT	Kenneth Hunn, President
ABSENT	David Gunter, Board Member

EX-OFFICIO MEMBERS:

ABSENT	Terry Martin, County Commissioner
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DISTRICT STAFF:	Adam Sams, General Manager
	Jeanette Combs, District Administrator

ADVISORS:	Andrew Boxberger, Carson LLP
	Steve Henschen, Jones Petrie Rafinski
	Jeff Rowe, Baker Tilly

The meeting was called to order by Kathy Miller at 3:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Michael Mohrman to approve the agenda. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Michael Mohrman to approve the Regular Session Minutes for April 15, 2025. The motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the Fund Report for April 2025. The Bank Reconciliations for March and April 2025 were balanced and will be presented to Kathy Miller for review when she returns from vacation.

Motion was made by Kathy Miller to approve the March and April 2025 financial reports. The motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs presented a Claims Dockets to the Board for approval in the amount of \$749,420.09.

Motion was made by Kathy Miller to approve the Claim Dockets in the amount of \$749,420.09. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Adam Sams presented the General Manger's report.

Motion was made by Michael Mohrman to approve the General Manager's Report as presented. The motion was seconded by Kathy Miller. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda. There were none.

Jeff Rowe spoke to the board about Shipshewana and the new rate they will be charging the District for treatment. He stated that he is still waiting for information to be provided by Shipshewana to dig deeper into it. Jeff also spoke to the board about recommended future rate increases and how long the District can wait to implement them.

Steve Henschen gave a construction update on the Region C Phase II WW Project.

Steve Henschen presented Change Order #14 for the Region C Phase II WW Project in the amount of \$1,570.00.

Motion was made by Kathy Miller to approve Change Order #14 for the Region C Phase II WW Project in the amount of \$1,570.00. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Steve Henschen gave an update on the Region C Phase III WW Project. He stated regarding the income survey that the District needs to receive an 80% response by June 15<sup>th</sup>.

Nicole Heffelfinger listed the project claims as presented on the agenda.

Motion was made by Kathy Miller to approve the submittal of the following project claims listed on the agenda for disbursement:

1. Region C Treatment Area WW Project Phase II – SRF
  - a. Niblock Pay Application #16 - \$271,480.00
  - b. Jones Petric Rafinski - \$26,434.00

The motion was seconded by Michael Mohrman. Motion carried unanimously.

Motion was made by Kathy Miller to appoint Adam Sams to represent the District and vote on its behalf for Steuben and LaGrange County REMC Board of Directors.

Jeanette Combs presented a PERF Authorized Agent Designation form. The form officially would name Jeanette the "Authorized Agent" for the District PERF plan. This is a role that Jeanette is already fulfilling.

Motion was made by Kathy Miller to appoint Jeanette Combs as the Districts PERF Authorized Agent. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Jeanette Combs presented the April 2025 Adjustments in the amount of \$8.85 and Other Charges of \$5,320.00.

Motion was made by Michael Mohrman to approve the April 2025 Adjustments and Other Charges as presented. The motion was seconded by Kathy Miller. Motion carried

unanimously.

The meeting was opened for Board Member comments. There were none.

Motion was made by Kathy Miller to adjourn the meeting. Motion was seconded by Michael Mohrman. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs  
Recording Secretary