

LAGRANGE COUNTY REGIONAL UTILITY DISTRICT BOARD MEETING MINUTES  
JANUARY 20, 2026

The LaGrange County Regional Utility District Board of Trustees met in Regular Session on **Tuesday, January 20, 2026**, at 3:00 PM, at 2575 N SR 9, LaGrange, IN 46761.

MEETING ATTENDANCE:

BOARD OF TRUSTEES:  
ROLL CALL

|         | <b>Board Member Name</b>          | <b>Appointed By</b>           | <b>Term</b>         |
|---------|-----------------------------------|-------------------------------|---------------------|
| Present | Kenneth Hunn, President           | LaGrange County Commissioners | 1/1/2025-12/31/2028 |
| Present | Nicole Heffelfinger               | LaGrange County Commissioners | 1/1/2023-12/31/2026 |
| Present | Kathy Miller, Secretary/Treasurer | LaGrange County Commissioners | 1/1/2025-12/31/2028 |
| Absent  | Michael Mohrman, Board Member     | LaGrange County Commissioners | 1/1/2023-12/31/2026 |
| Absent  | David Gunter, Board Member        | LaGrange County Commissioners | 1/1/2025-12/31/2028 |

EX-OFFICIO MEMBERS:

ABSENT                      Terry Martin, County Commissioner

DISTRICT STAFF:        Jeanette Combs, General Manager  
Erik Stutzman, Operations Supervisor

ADVISORS:                Andrew Boxberger, Carson LLP  
Steve Henschen, Jones Petrie Rafinski  
Jeff Rowe, Baker Tilly

The meeting was called to order by Ken Hunn at 3:00 P.M.

Roll Call was taken by Jeanette Combs.

Motion was made by Kenneth Hunn to keep the same current slate of officials for 2026.  
Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Motion was made by Kathy Miller to approve the agenda as amended.  
Insert as Item J – 2026-01-20 Salary and Wage Ordinance  
Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to approve the Regular Session Minutes for December 16, 2025, the Executive Session Memorandum for December 22, 2025, and the Special Session Minutes for December 2025. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the December 2025 Fund report and Bank Reconciliations.

Motion was made by Kathy Miller to approve the December 2025 Fund Report and Bank Reconciliations. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented a two Claims Dockets to the Board for approval. One in the amount of \$413,765.91, and the second in the amount of \$30,067.44.

Motion was made by Nicole Heffelfinger to approve the Claim Dockets in the amounts of \$413,765.91 and \$30,067.44. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the General Manger's report.

Motion was made by Kathy Miller to accept the General Manager's Report as presented. The motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

The meeting was open for public comments on non-public hearing issues and items not on the agenda. There were none.

Steve Henschen gave a construction update on the Region C Phase II WW Project.

Steve Henschen, along with Andrew Boxberger and Jeff Rowe gave a funding update on the Region C Phase III WW Project. It was discussed that to take advantage of the grant funds offered by SRF the District will need to close on financing by the end of March. If the District continues to pursue the EDA grant, they will not be able to close with SRF by that deadline. The other option would be to move forward without the EDA grant. Jeff Rowe presented an updated Rate Study for Region C including the project with and without EDA funds.

After discussions, a motion was made by Kathy Miller to introduce the following rates for Region C:

| Monthly Charge per EDU                    | Current Users         | Phase III Interim Rate |
|-------------------------------------------|-----------------------|------------------------|
| User Charge                               | \$47.23               | \$13.22                |
| <u>Debt Service</u>                       | <u>\$59.07</u>        | <u>\$40.38</u>         |
|                                           | \$106.30              | \$53.60                |
| Campground Metered Rate per 1,000/gallons |                       | \$45.88                |
| Monthly Campground Surcharge              |                       |                        |
|                                           | Camp Lutherwald       | \$154                  |
|                                           | Twin Mills Campground | \$1,431                |
|                                           | Leisure Acres         | \$234                  |

Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to approve moving forward with funding the Region C Phase III project without EDA funding if SRF will not grant additional time to complete the EDA process. Motion was seconded by Kathy Miller. Motion carried unanimously.

Steve Henschen presented contract award recommendation for Region C Phase III Contract B. Niblock was the low bidder. The Engineer recommends the tentative notice of award to Niblock Excavating in the amount of \$4,911,300.50, for base bid only, contingent upon successful closing of the project funding package.

Motion was made by Nicole Heffelfinger to approve a tentative notice of award to Niblock Excavating in the amount of \$4,911,300.50, for base bid only, contingent upon successful closing of the project funding package. Motion was seconded by Kathy Miller. Motion carried unanimously.

Andrew Boxberger presented a Grant Agreement between the District and the LaGrange County Redevelopment Commission for \$1,250,000.00 for the Region C Phase III Project.

Motion was made by Nicole Heffelfinger to approve the Grant Agreement between the District and the LaGrange County Redevelopment Commission for \$1,250,000.00 for the Region C Phase III Project. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to approve the submittal of the following Project Invoices:

1. Region C Treatment Area WW Project Phase II – SRF

a. b. Jones Petrie Rafinski - \$40,614

Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented Resolution 2026-01-20(A) SRF Signatory Authorization.

Motion was made by Nicole Heffelfinger to approve Resolution 2026-01-20(A) SRF Signatory Authorization. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs asked that the Board of Trustees consider removing Adam Sams as a signer from the Districts' bank accounts at Farmers State Bank as he is no longer employed with the District.

Motion was made by Kathy Miller to approve removing Adam Sams as a signer from the Districts bank accounts at Farmers State Bank. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented a new Pitney Bowes contract lease for the postage meter as the old lease is expiring.

Motion was made by Kathy Miller to approve the Pitney Bowes contract lease for the postage meter and to authorize Jeanette Combs to sign the agreement. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented Resolution 2026-01-20(B) to create New PERF Covered Positions.

Motion was made by Kathy Miller to approve Resolution 2026-01-20(B) to create New PERF Covered Positions. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Andrew Boxberger presented a Subdivision Ordinance for introduction that includes a \$200 capacity reservation fee, and inspection fee of \$400 for the first 10 EDU's and \$25 for each addition EDU, and a scaling capacity fee as seen below to be included in the Universal Rate Ordinance.

SCHEDULE OF CAPACITY CHARGES

| Collection Area:  | First<br>1 EDU | Next<br>4 EDUs | Next<br>20 EDUs | Next<br>25 EDUs | Over<br>50 EDUs |
|-------------------|----------------|----------------|-----------------|-----------------|-----------------|
| Region A          | \$5,200        | \$4,160        | \$3,120         | \$2,080         | \$1,040         |
| Region B          | 5,875          | 4,700          | 3,525           | 2,350           | 1,175           |
| Region C          |                |                |                 |                 |                 |
| 2026              | 3,102          | 2,482          | 1,861           | 1,241           | 620             |
| 2027              | 3,619          | 2,895          | 2,171           | 1,448           | 724             |
| 2028              | 4,136          | 3,309          | 2,482           | 1,654           | 827             |
| 2029              | 4,653          | 3,722          | 2,792           | 1,861           | 931             |
| 2030              | 5,170          | 4,136          | 3,102           | 2,068           | 1,034           |
| 2031              | 5,687          | 4,550          | 3,412           | 2,275           | 1,137           |
| Region D          | 6,160          | 4,928          | 3,696           | 2,464           | 1,232           |
| Region F          | 7,425          | 5,940          | 4,455           | 2,970           | 1,485           |
| Region Shishewana |                |                |                 |                 |                 |
| 2026              | 2,688          | 2,150          | 1,613           | 1,075           | 538             |
| 2027              | 2,880          | 2,304          | 1,728           | 1,152           | 576             |

Motion was made by Nicole Heffelfinger to introduce a \$200 capacity reservation fee, an inspection fee of \$400 for the first 10 EDU's and \$25 for each additional EDU, and a scaling capacity fee as seen above to be included in the Universal Rate Ordinance. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented an updated 2026 Budget.

Motion was made by Kathy Miller to approve the 2026 Budget as presented. Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs presented an amended wage and salary Ordinance 2026-01-20(B).

Motion was made by Kathy Miller to adopt wage and salary Ordinance 2026-01-20(B). Motion was seconded by Nicole Heffelfinger. Motion carried unanimously.

Jeanette Combs and Erik Stutzman presented a proposal from Citco Water for a chemical feed system to control odor and hydrogen sulfide. The total purchase of the equipment, the tanks and the first initial fill will be \$48,953.

Motion was made by Nicole Heffelfinger to approve the purchase of the chemical feed system from Citco Water. Motion was seconded by Kathy Miller. Motion carried unanimously.

Jeanette Combs presented the December adjustments of \$215.70 and other charges of 14,540.

Motion was made by Nicole Heffelfinger to approve the December adjustments of \$215.70 and other charges of 14,540. Motion was seconded by Kathy Miller. Motion carried unanimously.

Motion was made by Nicole Heffelfinger to adjourn the meeting at 4:26 p.m. Motion was seconded by Kathy Miller. Motion carried unanimously.

Respectfully Submitted,

Jeanette Combs  
Recording Secretary